



Northern BC  
HOUSING AWARDS *of*  
EXCELLENCE

## CALL FOR ENTRIES

Submission Deadline **Monday October 7, 2019**

[www.northernbchousingawards.ca](http://www.northernbchousingawards.ca)

### 1. OVERVIEW

As a professional Home Builders' Association, we promote industry best practices. We want to recognize those who consistently focus on best practices; to recognize them and salute them, for raising the bar in the ever changing, challenging and critical residential construction industry.

### 2. ELIGIBILITY

CHBA-NBC members are invited to participate in the 2019 Northern BC Housing Awards of Excellence

- Projects built, renovated, developed, created and/or marketed between January 1, 2017 – October 7, 2019 are eligible for the 2019 CHBA-NBC Housing Awards of Excellence Awards
- A building permit must be in place for any pre-sale marketing
- For categories 1 through 9, the project must be substantially completed
- Entries must include a builder/developer permission form and/or a completed budget sheet, where stated as a requirement

### 3. IMPORTANT DEADLINES & FEES

Entry Fee: \$150.00 per entry

- Entries and payments are submitted online: [www.northernbchousingawards.ca](http://www.northernbchousingawards.ca)
- The online entry form closes at **Midnight on Monday October 7, 2019**. All completed online entry forms & payments must be submitted by this time to qualify for judging. There will be no extensions
- Payment is accepted via Paypal, Visa, MasterCard online at the time of entry

### 4. ENTRY PREPARATION

- Entry materials must be anonymous. Do not include company names or logos on floor plans, digital images, or in project descriptions. Any floor plans, digital images or project descriptions in these categories that include company names will not be judged
- Please use a unique project names never home addresses or street names

### 5. ENTRY FORM

-online at [www.northernbchousingawards.ca](http://www.northernbchousingawards.ca)

- **The online entry form will be live until Monday October 7, 2019, midnight**
  - All completed online entry forms, any other required attachments (i.e. floor plans, photos) and fees, must be submitted/paid by this time. There will be **no** extensions
  - if you have any difficulty with online entries, please contact the CHBA-NBC general office in Prince George for assistance: 250 563-3306 or 250 617-0129 at any time
- Information provided will be printed **exactly as submitted** for news releases, newspapers, publications, certificates and trophies and for announcing on the evening of the awards gala. Please take extra care to ensure all spelling is correct before you submit each entry. Please **do not** use UPPERCASE.

## 6. PROJECT DESCRIPTION TEXT BOXES

- Bullet form is recommended
- Text will be used to describe the project and **specifically state how it meets the category criteria**

## 7. DIGITAL SUBMISSION CRITERIA

- Digital images for your submission must be uploaded online during the entry process
- Please do not upload more than the required number of images requested by each category

## 8. DIGITAL IMAGE SUBMISSION SPECIFICATIONS

- Images can be horizontal, vertical or square
- Exterior, night-time images **will not** be judged. Dusk images are fine (but not recommended) as long as the judges are able to see features of the exterior of the project
- Images to be saved @ 300DPI which allows for proper optimization for judging, website and gala presentations. 5MB Max file size
- Save as a **high-quality JPEG** file only
- **Do not** send re-formatted images which have been cropped and layered with borders or frames
- Do not include people in your images
- **Do not** submit black and white or gray scale images, renderings, and digitally enhanced or high-definition images. **Do not** submit **black and white** “before” images for renovation categories. They will not be judged

## 9. PLANS: Floor, Site, Landscape, etc.

- Submit simple and easy to read floor plans in a .pdf format; Examples are provided in this booklet

## 10. JUDGING

- Each entry will be judged on its own merit, based solely on entry materials provided
- Entries will be judged by a distinguished panel of highly qualified judges, who live and do business outside of our region, and are selected for their expertise in their field
- **Decisions are final**

## 11. CHBA-NBC RESERVES THE RIGHT TO

- Cancel, combine or split any category due to numerous or insufficient number of entries or at the judges’ discretion;
- Withdraw a particular category if all the entries submitted do not meet the criteria or are not of a standard that recognizes excellence;
- Withdraw any entries if they do not meet the criteria or are not of a standard that recognizes excellence;
- Withdraw a particular entry if it does not meet the digital image submission specifications;
- Request any additional information it deems necessary to confirm the information contained in any submission; and/or
- Judges may also re-categorize any entry if, in their opinion, it has been entered in the wrong category, or if it is more appropriate in another category

## **12. RETURN OF ENTRY MATERIAL**

All materials submitted become the sole property of CHBA-NBC and the association reserves the right to use any or all of these materials for the promotion of the Northern BC Housing Awards of Excellence.

## **13. DISQUALIFICATION**

It is important to the integrity of the residential construction industry that all entrants conduct themselves in such a way as to demonstrate good business practices. If it can be demonstrated at any time up to and after the final awarding of the Northern BC Housing Awards of Excellence trophy, that there are business practices detrimental to the integrity of the industry, that participant will be disqualified.

## **14. NORTHERN BC HOUSING AWARDS OF EXCELLENCE GALA & BUILDER SUPER WEEKEND**

The Northern BC Housing Awards of Excellence Gala evening is scheduled for October 19, 2019 at the Prince George Conference and Civic Centre. Tickets to the gala evening can be ordered online as of August 1, 2019: [www.northernbchousingawards.ca](http://www.northernbchousingawards.ca)

At the awards ceremony, only the winning, primary entrant will receive a trophy. Associate entrants (supplier or sub-trade companies entered on behalf of a contractor) of finalists and winners can purchase a trophy following the event, provided that they are CHBA-NBC members in good standing.

### **We encourage you to stay in Prince George for the Builder Super Weekend!**

**-Friday October 18, 2019** we are hosting the Construction Law Course. This course meets the requirements for Builder Qualifications as set out by the Homeowner Protection Act. This course is approved for 38 CPD points. Please mail: [eo@chbanorthernbc.ca](mailto:eo@chbanorthernbc.ca) for assistance

**-Saturday October 19, 2019:** Northern BC Housing Awards of Excellence!

**-Sunday October 20, 2019:** Parade of Homes! This event kicks off with a free pancake breakfast sponsored and hosted by the ICBA (Independent Contractors and Business Association) and the opportunity to tour some of the new homes built in Prince George. Meet the builder, enter contests and compare floor plans, décor and neighbourhoods. It is free to attend! It is a 'you-drive' format OR jump on the shuttle and leave the driving to us. For more information please see: [www.paradeofhomespg.ca](http://www.paradeofhomespg.ca)

## **2019 AWARDS OF EXCELLENCE CATEGORIES**

### **New Home Categories**

1. Best Single-Family Detached Home under \$350,000 (Production)
2. Best Single-Family Detached Home \$350,000 - \$500,000 (Production)
3. Best Single-Family Detached Home over \$500,000 (Production)
4. Best Custom Home valued \$500,000 and under
5. Best Custom Home valued \$500,000 – \$750,000
6. Best Custom Home valued \$750,000 - \$1,000,000
7. Best Custom Home valued \$1,000,000 +
8. Best Multi-Family: may have a commercial component
9. Best in urban infill: Residential

### **Renovation Categories**

10. Best Residential Renovation: under \$50,000.00
11. Best Residential Renovation: \$50,000 – \$100,000
12. Best Residential Renovation: \$100,000+

### **Design Categories**

13. Best Kitchen Design (New Home) under \$50,000
14. Best Kitchen Design (New Home) over \$50,000
15. Best Master Suite Design: New Home
16. Best Any Room: New or Renovation
17. Best Outdoor Living Space: New or Renovation
18. Best Innovative/special feature: New or Renovation

### **Special Achievement Awards**

19. Best Certified Home: Residential
20. Environmental Initiative Award: Residential or Commercial
21. Innovative Construction/Architecture/Design Award: Residential or Commercial
22. Superior Customer Service: Supplier or Sub-Trade

### **Grand Housing of Excellence Awards**

23. Residential Renovator of the Year
24. Single Family Production Home Builder of the Year
25. Custom Home Builder of the Year

## CRITERIA AND REQUIREMENTS BY CATEGORY

### New Home: Production or Custom Home Categories

1. **Best Single-Family Detached Home under \$350,000 (Production)**
2. **Best Single-Family Detached Home \$350,000 – \$500,000 (Production)**
3. **Best Single-Family Detached Home over \$500,000 (Production)**
4. **Custom Home valued \$500,000 and under**
5. **Custom Home valued \$500,000 - \$750,000**
6. **Custom Home valued \$750,000 - \$1,000,000**
7. **Custom Home valued \$1,000,000 +**

#### Categories Declaration (1-7):

In the event that the Company submitting the entry is not the Builder or Developer for this project, authorization must be obtained from the Builder or Developer to enter this project.

The cost of construction, excluding land, regardless of square footage, MUST reflect the category cost entered.

Exception: A finished basement that is sold as a standard feature of the home should be included in the price and shown in the images.

#### Criteria

- Exterior: architectural character, curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan including considerations for the concept of 'aging in place'
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

#### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- Up to 10 (ten) photos:
  - 2 images showing exterior (front and rear)
  - 4 images showing interior
  - 4 images of your choice
  - Floor plans PDF File
  - Site plan PDF File
- Builder or developer completed authorization form, if applicable

## 8. Best Multi-Family

**Category Declaration (8):** This category may or may not have a common entry and includes townhouses, duplexes and condominiums. Renovations or conversions of existing buildings are eligible. Rental projects are also eligible. May include new forms of housing such as row homes. It may have a commercial component.

### Criteria

- Exterior: architectural character, unique attributes including amenities, green space etc., curb appeal, and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan including considerations for the concept of ‘aging in place’
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- UP to 12 photos:
  - Four (4) images showing development setting, architectural character, entrance to project etc.
  - Four (4) images showing principal living areas
  - Four (4) images of your choice
  - Floor plans PDF
  - Site plan PDF File
- Builder or developer completed authorization form, if applicable

## 9. Best in urban infill

**Category Declaration (9):** Any type of development which is added to an existing developed property, or on a vacant property in an otherwise developed area.

### Criteria

Entry will be judged on the following criteria:

- Exterior: architectural character, unique attributes including amenities, green space etc., curb appeal and integration of the project into its setting
- Interior: creative and innovative use of space including architectural detail and form
- Functionality of floor plan
- Environmental considerations (energy, comfort and health)
- Construction details/techniques to achieve industry best practices

### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- UP TO 14 digital images that best represent the project
  - Maximum Four (4) showing development setting, architectural character, entrance to project, etc.
  - Maximum Four (5) showing principal living areas
  - Maximum Four (5) of your choice
- Floor and site plan PDFs
- Builder or developer completed authorization form, if applicable

## Renovation Categories

**10. Best Residential Renovation under \$50,000.00**

**11. Best Residential Renovation \$50,000 – \$100,000**

**12. Best Residential Renovation \$100,000+**

### Categories Declaration (10, 11, 12):

To determine the value of the project: The total cost to the client for the renovation, including design and consultant fees, materials and labour supplied by the client and/or subcontractors, professional/municipal fees and appliances but excluding taxes.

### Criteria

- Purpose of renovation and construction challenges
- Creative and efficient use of space
- Compatibility of existing and/or new materials as well as finishing details
- Environmental considerations (energy efficiency, comfort & health)
- Construction details/techniques to achieve industry best practices

### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- UP to twelve (12) photos:
  - Four (4) “before” digital images
  - Up to eight (8) “after” digital images
- **Note:** for the 4” before” photos, the same area must have an “after” photo taken from the same angle if possible. All “before” and “after” photos should be clearly labeled.
- Floor Plans PDF File

## Design Categories

### 13. Best Kitchen Design (New Home) under \$50K

### 14. Best Kitchen Design (New Home) over \$50K

**Categories Declaration (13, 14):** These categories (#13, #14) are defined as a kitchen in a new home, *regardless of the type of home*. Kitchen value includes all visual materials: square foot allowance cost, structure/framing, cabinets, countertops, backsplash, flooring, lighting, plumbing fixtures and appliances (excluding small appliances).

#### Criteria

- Functionality of layout including considerations for the concept of ‘aging in place’
- Unique design elements
- Choice of materials
- Environmental considerations (energy, comfort, health)
- Construction details/techniques to achieve industry best practices

#### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- Up to 8 digital images which best highlight the project
- Floor plans PDF File

### 15. Best Master Suite Design: New Home

#### Criteria (15)

Entry will be judged on the following criteria:

- Functionality of layout including considerations for the concept of ‘aging in place’
- Unique design features and elements
- Choice of materials
- Construction details/techniques to achieve industry best practices

#### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- UP TO 8 digital images that best represent the project



## 16. Best, in Any Room - New or Renovation:

**Category Declaration (16):** *Any Room* can be a unique area of the home such as a foyer, hallway, bathroom, entertainment room, exercise room etc. Cannot be a Kitchen or Master Suite. The focus is on overall finished project. For renovations, “before” pictures are not required.

### Criteria

Entry will be judged on the following criteria:

- Functionality of layout including considerations for the concept of ‘aging in place’
- Unique design features and elements
- Choice of materials
- Construction details/techniques to achieve industry best practices

### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- Renovated features only need to show the “after” photo
- UP TO 8 digital images that best represent the project

## 17. Best in Outdoor Living Space - New or Renovation:

**Category Declaration (17):** Focus is on the finished product. For renovations, “before” pictures are not required. May include multi-family, single family and renovations. Focus is on the elements that make a space liveable.

### Criteria

Entry will be judged on the following criteria:

- Functional and unique design features
- Selection and placement of materials
- Addresses the climatic conditions, exposure and limitation
- Success of landscaping as a compliment to the home/development

### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- UP TO 8 digital images that best represent the project; ‘before’ photos are not required if a renovation project
- Budget completed online if the project is a renovation

## **18. Best Innovative/special feature (New or Renovation):**

**Category Declaration:** This category is defined as any special or innovative (New or Renovated) aspect or feature of a room or home not covered by other categories. It can be an interior or exterior feature. (i.e. a home theater, swimming pool, wine cellar, media center, fireplace, flooring, ceiling detail, etc.)

### **Criteria**

- Explain in detail the concept that created the inspiration for this innovative feature
- Unique design elements, functionality and purpose
- Choice of materials

### **Requirements**

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- Up to ten (10) digital images
- Renovated features only need to show the “after” photo
- Floor plan PDF File
- Budget completed online for renovation projects

## Special Achievement Awards

### 19. Best Certified Home: Residential

**Category Declaration (19):** This award recognizes a member who has constructed a certified home with Energy Star®, Built Green®, R-2000 and/or Net Zero program(s) in a custom-built project.

#### Criteria

Entry will be judged on the following criteria:

- Sensitivity to site conditions and surrounding environments
- Selection of materials and resources
- Energy and water saving considerations
- Construction practices and details of certification program chosen
- Innovation and design

#### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- 14 digital images that best represent the project
- Floor and site plan
- PDF files of marketing materials or activities
- Any certificates earned (Energy Star®, EnerGuide, Built Green®, LEED and/or R-2000 Certificate or Label)

### 20. Environmental Initiative Award - Residential or Commercial

**Category Declaration (20):** This award recognizes a member who embraces environmental, economic and social aspects of their project and incorporates creative and innovative solutions, while maintaining a consideration for the environment. This award will be presented to a member who recognizes the impact of their project/development on its surrounding area and has taken steps to reduce this impact and add quality to the community.

#### Criteria

Entry will be judged on the following criteria:

- Sensitivity to site conditions and surrounding environments
- Selection of materials and resources
- Energy and water saving considerations
- Construction practices and details of certification program chosen
- Inclusion of high efficiency appliances to promote conservation of energy
- Innovation and design

#### Requirements

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- 14 digital images that best represent the project
- PDF floor and site plan
- PDF files of marketing materials or activities

## **21. Innovative Construction/Architecture/Design Residential or Commercial**

**Category Declaration (21):** A project that does not already fit under the categories and can include lodges/hotels/resorts/offices/commercial or buildings with unique design elements.

### **Criteria**

Entry will be judged on the following criteria:

- Efforts to create a unique, innovative design
- Integration of project into its setting
- Environmental considerations
- Economic and site restraints

### **Requirements**

- Completed Online Marketing Statement and project description explaining how it meets the criteria (bullet form is recommended)
- 14 digital images that best represent the project
- PDF floor and site plan

## **22. Superior Customer Service: Supplier or Sub-Trade**

**Category Declaration (22):** There is no charge to enter this category. All CHBA Northern BC supplier and sub-trade members in Good Standing will be automatically entered and voted on by the membership of the Canadian Home Builders' Northern BC. This award is determined through an online survey sent out by the CHBA NBC office. The award is based on the following aspects:

- Timeliness
- Level of quality
- Level of service
- Professionalism
- Overall experience

## Grand Housing Awards of Excellence

### **23. Residential Renovator of the Year (Must be entered by a Renovator)**

Entrants must enter a minimum of two (2) categories in the following: 10-12, 16-18 in addition to 23 to be eligible for this Grand Award. This award will be determined by the minimum of two (2) categories entered and the materials submitted.

#### **Criteria**

The following will be judged in addition to the above criteria:

- Completed online entry
- Environmental responsibility and support of CHBA's environmental programs
- Industry involvement of the renovator and support of the CHBA Northern BC initiatives
- Career development within the organization (Education & Training) including human resource development and training
- Charitable and social contributions to the community
- Innovation within the industry
- Mentoring of new professionals in the industry Requirements
- Name and contact information of at least one client who will be contacted by the CHBA NBC office

### **24. Single Family Builder of the Year (Must be entered by a Builder/Developer)**

Entrants must enter a minimum of two (2) categories in the following: 1-3, 9, 13-18, 19-21 in addition to 24 to be eligible for this Grand Award. This award will be determined by the minimum of two (2) categories entered and the materials submitted.

#### **Criteria**

The following will be judged in addition to the above criteria:

- Completed online entry
- Environmental responsibility and support of CHBA's environmental programs
- Industry involvement of the developer and support of the CHBA Northern BC initiatives
- Career development within the organization (Education & Training) including human resource development and training
- Charitable and social contributions to the community
- Innovation within the industry
- Mentoring of new professionals in the industry Requirements
- Name and contact information of at least one client who will be contacted by the CHBA NBC office

### **25. Custom Builder of the Year (Must be entered by a Builder/Developer)**

Entrants must enter a minimum of two (2) categories in the following: 4-7, 9, 13-18, 19-23 as well as 25 to be eligible for this Grand Award. This award will be determined by the minimum of two (2) categories entered and the materials submitted.

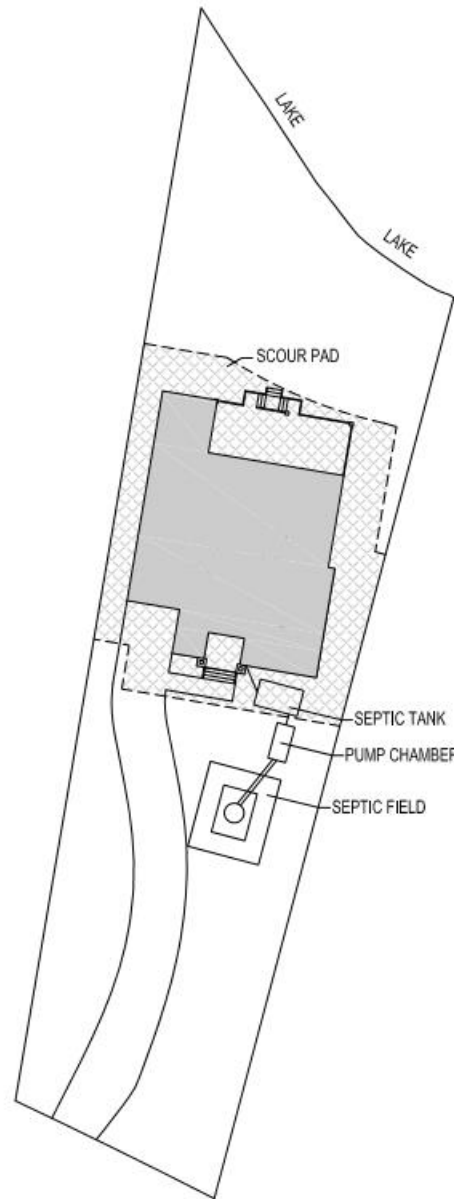
#### **Criteria**

The following will be judged in addition to the above criteria:

- Completed online entry
- Environmental responsibility and support of CHBA's environmental programs
- Industry involvement of the developer and support of the CHBA Northern BC initiatives
- Career development within the organization (Education & Training) including human resource development and training
- Charitable and social contributions to the community
- Innovation within the industry
- Mentoring of new professionals in the industry Requirements
- Name and contact information of at least one client who will be contacted by the CHBA NBC office

**APPENDIX A**

**SAMPLE SITE PLAN**



**SITE PLAN**

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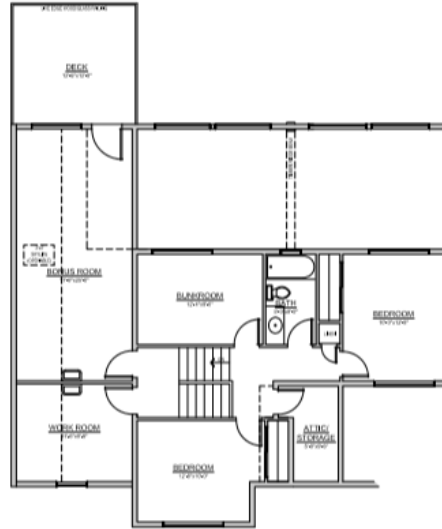


FRONT



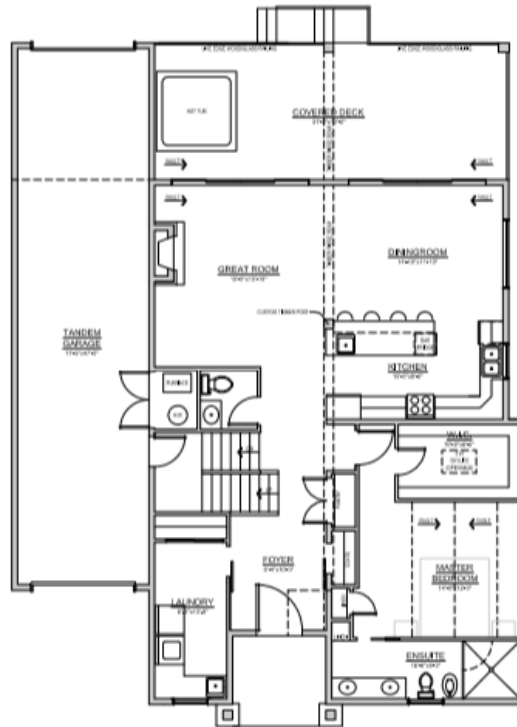
REAR

## UPPER FLOOR PLAN



UPPER FLOOR = 686 SQ.FT.  
BONUS ROOM = 438 SQ.FT.

## MAIN FLOOR PLAN



MAIN FLOOR = 1437 SQ.FT.  
GARAGE = 576 SQ.FT.